

I Q A C MEETING

29.02.2020

Proceeding of the meeting of IQAC held in the Principals cabin at 11.30 am on 29th February 2020

Sr No.	Name of the Member
1	Dr. J.V. Bharad
2	Dr. J.J. Chamargore
3	Dr. D.K. Darade
4	Dr. S. R. Ankaram
5	Dr. B. K. Jokare
6	Dr. V. M. Kamble
7	Dr. H.M. Wankar
8	Mr. A. R. Jamkar
9	Dr. K. T. Mahajan

2. Agenda :

- 1) Initial remarks by the principal/Chairman – IQAC
- 2) Review of previous meeting proceeding & action taken.
- 3) To discuss on analysis of feedback form for students.
- 4) To discuss Academic Audit Modalities.
- 5) Any other item with permission of chairman

Proceedings :-

- 1) Previous minutes of meetings were discussed status of events and work pending were discussed further for their timely follow up.
- 2) Student feedback :- To be further discussed in HOD Meeting whether to take feedback at department level or college level. All are comfortable to take feedback at department level, college level or individual level as per convince of students.

- 3) After student feedback there must be department meeting stating the student feedback was analysed, the outcomes to be discussed with individual teachers by the HOD. A system must be in place for documentation of feedbacks and recommendations/suggestions by HOD must be recorded.
- 4) It was suggested to take feedback online through individual student email so as to make students aware of NAAC process of taking feedback. Analysis done by committee & report submitted to principal.
- 5) Plan of Alumni mentoring program for next academic can be year initiated by Alumni Students group for helping the students.
- 6) Proof of each of these initiatives to be maintained by department with respect to increase in passing percentage of students.
- 7) Accepting proposals for upcoming CAS of teachers those due for promotions & proposals. Scrutinise by scrutiny committee or research recommendation committee.
- 8) Staff development program of E-content development must be planned in this semester.
- 9) All teachers should take workshop for students regarding Question – Answer pattern so they may prepare model questions and answers and share the same with students to give assignments / test or conduct problem solving sessions.
- 10) Planning for next academic year to conduct Entry level test in first week of August to assess students aptitude in various manner.