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Dear Sir/ Madam

It's my pleasure to inform you that meeting of Internal Quality Assurance Cell (IQAC) of Vasantao Naik Mahavidyalaya, Aurangabad is scheduled on ( 19/03/2022 ) at 11.00a.m. In the Multi Media Hall

### The Agenda of Meeting of IQAC

1. To confirm previous minutes of IQAC meeting held on 27/10/2021
2. Submission of Annual Quality Assurance Report for 2020-21 on NAAC Portal
3. To discuss the initiatives taken to sensitize/promote Research development, consultancy and entrepreneurship climate in the Institution.
4. To discuss the increase in infrastructure facilities and library facilities as Learning Resources.
5. To discuss about organize programs for Golden Jubilee of college & also discuss about Student Support services and its progression
6. To discuss about organization of certificate/addon course /Skill based courses
7. To organize conference/seminars/ workshops for students , teaching & non-teaching staff.
8. To discuss strategies for implementing future plans of action for the year 2021-22.
9. Any other point with permission of the chair.

The following dignitaries were present for the meeting:



**IQAC Co-ordinator.**



**Principal  
Vasantao Naik Mahavidyalaya  
Aurangabad**

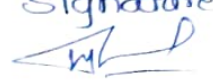

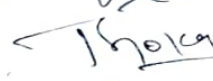
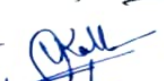

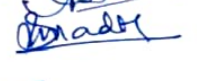

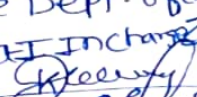
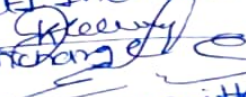

(I.Q.A.C) Cell.

Minutes of meeting

Date 19/03/2022

Time : 11.00 a.m.

Proceeding of meeting of the iqac held with the principal's permission in multi media hall at 11.00 a.m. on 19/03/2022 members present for the meeting.

Sr NO.	Name of the members	Role of Members	Signature
01.	Dr. J.V. Bhasard	- IQAC chairperson	
02.	Dr. K. T. Mahajan	- criteria VII Incharge	
03.	Dr. B. K. Jolkare	- criteria III - Incharge	
04.	Dr. Veena M. Kamble	- criteria IV - Incharge	
05.	Snehalata Inkarani	- criteria II - Incharge	
06.	seema v. Wadte	- Registrar	
07.	Dr. Sannate A. C.	- Head of the Dept. of computer	
08.	Dr. D. K. Darade	- criteria I Incharge	
09.	Wankar H. M.	- criteria V Incharge	
10.	S. B. Bhude	- IQAC committee member.	

# Minutes of Meeting

Minutes of meeting held on 19/03/2022 at 11.00 a.m in multimedia hall.

IQAC Co-ordinator Dr. Jaishree Chamargore welcomed the members of the meeting.

1. IQAC coordinator read out the minutes of previous meeting held on 27/10/2021 & confirmed by members.

2. AQAR Data , URL'S and documents were checked & verified in the presence of all iqac criteria in-charge & members.

Dr. Chamargore instructed to note down the incomplete key points to iqac criteria in-charge & members.

i. (Feedback from all stakeholders to be initiated) email to be sent to the departments.

ii. Feedback mechanism- Teachers by placement officers, parents by parents-teachers committee, Alumni by alumni association.

iii. Budget sheets to be obtained from office.

iv. Grievances ( supporting documents to be collected) Government scholarship with respect to scholarship , the number of students eligible caste wise need to be compiled.

v. Green audit - Audited statement to be submitted.

3. IQAC Co-ordinator suggested of AQAR reading should be performed in the presence of all H.O.D's & departmental teachers.

4. Number of participants in MoU's activities in criteria III to be updated by criteria members.

5. Mrs. Seema wadte madam suggested to implement the collection & storage of undertaking taken from students regarding exam related, complaints, fees etc.

6. Dr. Bharad gave insights about initiatives taken to sensitise/ promote research climate in the institution. Training from industry people is been strated where students are learning new technology, while delivering the lecture and discussing with the industry people this knowledge is utilised for the subject development, curricular development

7. Dr. Mahajan recommended to the college administration/management to increase the number of smart classroom in the college for effective teaching and learning. Even Boys' room have been created with toilet block.

8. Dr. Veena kambale recommended to have an upgraded pc of windows 10 for library and computer department which was passed on by IQAC Chairperson.

9. It was decided to start new value-added /add-on /skill based courses for students targeting skill inculcation training areas and communication skills

10) For celebration of Golden Gubllie it was decided to social forum organize elocution competition , state level job fair to be organised for all students.

11) It was decided to organize state level sports activity like kabaddi competition , marathon & Badminton competition.

12) It was decided to conduct energy /green audit in the campus for current academic year.

13) It was decided to conduct SWOC analysis as a measure of quality enhancement to identify strength weekenessess, opportunities in the college.

14) It was decided to collect the self appraisal of faculty and submit it to the iqac Chairperson.

15) The need of collaborations and MoU's with eminent institutions was discussed.

16) Departmental calendar for developmental activities to be prepared by the respective departments by quality circle and report to principal.

17) Files to be maintained for all activities by the Head of the departments and different Committee Incharge will be shared by the principal and IQAC.

### **Action taken report**

- 1) Feedback on effectiveness on online classes was taken from parents , teachers to take corrective measures.
- 2) Mentor-Mentee program for current year was initiated with circulars
- 3) PBAS document of some of faculty members were scrutinized by RRC committee & recommended for promotion.
- 4) Green/ Energy Audit was conducted by IQAC committee with Botany department.
- 5) IQAC conducted SWOC analysis as a measures of quality enhancement to identify strength, weakness, opportunities and challenges of the college.
- 6) AQAR data was collected from Head of department & teachers and Criteria Incharge prepared formats as per NAAC guidelines & collated for uploading AQAR on NAAC Portal.IQc Cordinator successfully submitted AQAR on NAAC portal.
- 7) Several MoU's with institutions and organization's were done to organize collaborative activities in future.
- 8) IQAC collaborated with department of Chemistry to organize workshop for students by CIPET institute.