



Vasanttrao Naik Shikshan Prasarak Mandal, Aurangabad

# Vasanttrao Naik Mahavidyalaya

AIRPORT ROAD, AURANGABAD - 431 003.

NAAC Reaccredited 'B++' Grade

Office : 2482321

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Fax / College : (0240) 2482322

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vnmacollege@gmail.com

Website : www.naikcollege.org

**President**  
**Rajaramji Rathod**

**Secretary**  
**Nitinji Rathod**

**Principal**  
**Prof.(Dr.) Anand V. Chaudhary**

Ref. No. / VNMA /

Date :

To,

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\_\_\_\_\_  
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Dear Sir/Madam,

It's my pleasure to inform you that meeting of Internal Quality Assurance Cell of Vasanttrao Naik Mahavidyalaya, Aurangabad is scheduled on 15.11.2022, Tuesday at 11.30 a.m. in Multimedia Hall.

The Agenda of Meeting of the IQAC

Agenda item 1 : To confirm previous minutes of meeting and action taken of IQAC held on 19.03.2022

Agenda item 2 : Conformation of New IQAC Coordinator.

Agenda item 3 : Review of planned activities of 2021-22 and other academic Activities for first semester of academic year 2022-23.

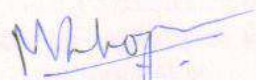
Agenda item 4 : Review of documentation completion for all 7 criteria & submission of AQAR 2021-22.


Agenda item 5 : To get the approval of first foundation education institution's Consultancy for NAAC IV cycle.

Agenda item 6 : To Organize the Department wise National / State Level Seminar/Conference / Workshop Duly Year 2022-23.

Agenda item 7 : Reformation of College level RRC.

Agenda item 8 : Discussion on other points with permission of Hon'ble Chairperson.

  
(Mrs. Manisha Ghogare)  
IQAC Co-ordinator

  
**PRINCIPAL**  
Vasanttrao Naik Mahavidyalaya  
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## Minutes of the meeting held on 15.11.2022 at 11.30 am in multimedia hall.

IQAC Co-ordinator Mrs. Manisha Ghogare welcomed the members of the meeting.

Agenda (1) IQAC Co-ordinator read the minutes of previous meeting held on 19.03.2022 and confirmed by members

Agenda (2) New IQAC Co-ordinator has accepted the role as a Co-ordinator. The IQAC committee is reformed with two new student representative

proposed by - Smt. Manisha Ghogare

Approved by - Dr. S. Anakaram

Agenda (3) In sight of academic activities for the year 2021-22 following points were discussed.

a) Green and energy audit by external agency

Proposed by - Dr. K.T. Mahajan.

Approved by - Smt. Seema Wadte

b) Bicycle day, Plastic free day for environment awareners should be practice regularly

Proposed by - Dr.V. Kamble

Approved by - Mr. Bhale Sir

c) Up gradation of smart class rooms

Suggested by - Smt. Manisha Ghogare

Approved by - Dr.S. Ankaram

d) Enhancing the departmental and Library infrastructure by means of the LCDs & PCs.

Recommended by - Dr. DevraJ Darade

Approved by - Dr. Hanuman Wankar

e) Introducing new value added / skill based short term courses in collaboration with MCVC dept of the Institution

Proposed by - Dr. Jagdish Bharad

Approved by - Dr. Hanuman Wankar

f) To design and execute the sops / guidelines for the function of Quality Circle.

Proposed by - Smt. Manisha Ghogare

Approved by - Dr. J. Chamargore

g) To maintain the displine among students within the campus augmenting the security and student facilities like class room furniture, Toilet cleaning, Girl's room, Boy's room, Canteen etc.

Proposed by - Ms. Geeta Jadhav F.Y. B.Sc.

Approved by - Mr. Karan Potavi F.Y. B.A.

h) Timely submission of reports by the respective committee and faculty during current year for proper documentation.

Proposed by - Dr. Jagdish Bharad

Approved by - Dr. Anand Chaudhary



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Agenda (4) Formation of subcommittees to support IQAC Criteria in charge in view of AQAR 2021-22 and SSR writing.

Proposed by – Dr. J. Chamargore

Approved by – Smt. Manisha Ghogare

Agenda (5) IQAC committee has approved to get the service of first foundation education institution's help for NAAC IV cycle.

Proposed by – Dr. Anand Chaudhary

Approved by – Mr. Suresh Bhale

Agenda (6) a) Department of Chemistry-

Planned for organization of National Level One day seminar in the current academic year

Proposed by – Dr. Jagdish Bharad

Approved by – Dr. J. Chamargore

b) Dr. Umesh Jadhav proposed a three day workshop for faculty members in Human Universal values in collaboration with AICTE

Approved by – Dr. Jagdish Bharad

c) It is decided to organize workshop for all Heads of the Dept. of the institution on Administrative work orientation

Proposed by – Dr. Anand Chaudhary


Approved by – Mr. Suresh Bhale

Agenda (7) RRC is resolved in RDC and a new director Prof. Dr. Bharad is elected unanimously

Suggested by – Dr. Devraj Darade

Approved by – Smt. Manisha Ghogare

Agenda (8) A new AAA committee is formed with two members each from Arts, Commerce and Science stream.

  
(Mrs. Manisha Ghogare)  
IQAC Co-ordinator  
(Year 2022-23 onwards)

  
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**IQAC Meeting held on 15.11.2022**

**Action taken Report**

(1) Ref. agenda No. 3

a) A green & Energy audit is done, according to above reference.

b) No. vehicle's day & plastic free day for Environment awareness is done by circulating the notice among the students, Teaching & Non-teaching Staff dated 26.12.2022

c) Up gradation of smart classroom issue was discussed in CDC and forwarded to management for kind consideration.

d) Regarding to enhance library & dept. infrastructure by means of LCDs and PCs. It is decided to provide portable/moveable LCDs.

e) For skill base short term courses in collaboration with MCVC, the discussion on the proposal is in process.

f) SOP/guidelines for quality circle & it's designing and executive is under consideration.

g) To maintain discipline in the college campus.

(1) Security is made available

(2) The cleaning responsibility of class-rooms, furniture, toilets etc. is given to concerns persons.

h) Timely submission of reports is under process. Few half yearly reports has been received to the IQAC.

2) Formation of sub-committees to support, criteria incharge is done. (Agenda No.4)

3) Regarding First Foundation Education Services, due to technical issues & compliances by the said institution cannot be full filled. (Agenda No.5)



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4) Agenda No.6

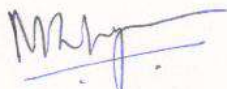
- a) National level seminar was conducted by dept. of Chemistry.
- b) Regarding three day workshop on Human values with AICTE is in process waiting for the conformation from AICTE.
- c) Workshop on administrative work / orientation NAAC IV cycle, where conducted by Mr. Vishnu Kabra, Avinya Solutions on 04.01.2023, Dr. Sunil Tekale, Dept. of Chemistry, Deogiri College on 13.01.2023.

5) Agenda No.7

RDC is formed Dr. J.V. Bharad is appointed as a co-coordinator with committee members. Dr. V.C. Khilare is appointed as a Nodal Officer for NEP2020.

6) Agenda No. 8

AAA committee is formed & it is functioning.

  
IQAC co-ordinator

  
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