



Vasanttrao Naik Shikshan Prasarak Mandal, Aurangabad

# Vasanttrao Naik Mahavidyalaya

AIRPORT ROAD, AURANGABAD - 431 003  
NAAC Reaccredited 'B++' Grade

Office : 2482321

Fax / Sec : (0240) 2482625

Fax / College : (0240) 2482322

E-mail : naikcollege@rediffmail.com

vnmcollege@gmail.com

Website : www.naikcollege.org

President  
**Rajaramji Rathod**

Secretary  
**Nitinji Rathod**

Principal  
**Prof. (Dr.) Anand V. Chaudhary**

Ref.No. / VNMA/

Date : 25/08/2023

To,


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Dear Sir / Madam,**

It's my pleasure to inform you that meeting of Internal Quality Assurance Cell of Vasanttrao Naik Mahavidyalaya, Aurangabad is scheduled on 01/09/2023, Friday at 11:30 a.m. in Multi Media Hall.

### **The Agenda of Meeting of IQAC**

- 1) To confirm previous minutes of IQAC meeting held on 12.04.2023
- 2) Approval for departmental calendar received with budget by every dept. and activities to be carried out during academic year 2023-24 for further persuasion to management under CDC.
3. To implement earn and learn scheme.
4. To reconstruct IQAC with Co-ordinator & members as per composition.
5. To appoint a clerical staff member for IQAC.
- 6) To review all reports received for various activities taken / conducted during last academic year i.e. 2022-23.
- 7) To discuss, prepare implement proforma for CAS with NAAC and UGC guidelines.
- 8) To approve the list of files required by each dept at the time of PTV.
- 9) Preparation of AQAR for the academic year 2022-2023.
- 10) To upload the information regarding each activity conducted on college website time to time.
- 11) Discussion on other points with permission of Hon'ble Chairperson.

  
(Mrs. Manisha Ghogare)  
IQAC Co-ordinator

  
**PRINCIPAL**  
Vasanttrao Naik Mahavidyalaya  
Aurangabad





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### Minutes of the meeting held on 01.09.2023

- 1) IQAC Coordinator read the minutes of the previous meeting held on 12.04.2023 along with action taken report. The minutes were confirmed by the members present.
- 2) In this meeting, departmental academic calendar along with the budget by every department and activities to be carried out during academic year 2023-24 for further persuasion to management under CDC is approved.  
Suggested by - Mrs. Manisha Ghogare  
Approved by - Dr. Jagdish Bharad
- 3) It is decided to implement earn and learn scheme in the college for students provision of budget is required. Proper proposal of earn & learn scheme should be submitted to office.  
Suggested by - Mr. Suresh Bhale  
Approved by - Karan Potavi
- 4) It is decided to form new IQAC Committee for Vth cycle (2022-23 to 2026-27) and AQAR 2022- 23  
Suggested by - Dr. Snehalata Ankaram  
Approved by - Dr. Veena Kamble
- 5) It is decided to appoint technical and clerical staff member for IQAC  
Suggested by - Dr. Balaji Jokare  
Approved by - Dr. K.T. Mahajan
- 6) Review of reports for various activities taken / conducted during last academic year 2022-23 is taken. Few reports such as CIE, mentor mentee mechanism, NSS are still under the process of completion.  
Suggested by - Dr. Wankar  
Approved by - Dr. Devraj Darade
- 7) As per UGC and NAAC guidelines it is decided to prepare, implement the proforma for CAS and submit it for further information to the management.  
Suggested by - Dr. Jagdish Bharad  
Approved by - Principal Dr. Anand Chaudhary
- 8) It is decided to prepare the list of files directed by IQAC for NAAC PTV IV cycle .  
Suggested by - Mrs. Manisha Ghogare  
Approved by - Dr. Anil Jamkar
- 9) It is decided to prepare AQAR 2022-23 as the NAAC portal is open for uploading.  
Suggested by - Dr. Veena Kamble  
Approved by - Mrs. Manisha Kamble
- 10) It is decided to upload every activity conducted by the departments / committees on the website approved by IQAC  
Suggested by - Dr. Balaji Jokare  
Approved by - Dr. Snehalata Ankaram





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## Minutes of other points with permission of Hon'ble Chairperson of IQAC

- 1) To organize workshop on NEP in the academic year. It is decided to organize workshop on NEP in the current academic year in collaboration with IQAC
- 2) To arrange alumni meet –  
It is decided to arrange alumni meet in collaboration with IQAC and alumni committee.
- 3) To purchase books as per newly introduced CBCS pattern in IInd year.  
It is decided to purchase books for newly introduced CBCS pattern for second year.  
Suggested by - Dr. Veena Kamble  
Approved by - Mr. Mr. Suresh Bhale
- 4) To purchase antivirus software for library and to increase speed of internet and inflienet subscription.  
Suggested by - Dr. Veena Kamble  
Approved by - Mrs. Manisha Ghogare
- 5) To permit and sanction stationary, raw material chemicals required for the Departments.  
It is decided to permit and sanction the stationary raw material & chemicals as per the requirement by the department.  
Suggested by - Dr. J.V. Bharad  
Approved by - Dr. Snehalata Ankaram
- 6) To arrange women representative for the safety & Security for NCC girls cadets. It is decided to appoint woman representative to carry the responsibility of the safety and security of NCC girl cadets.  
Suggested by - Dr. Balaji Jokare  
Approved by - Mr. Suresh Bhale
- 7) To provide fire range, obstacle course on the ground of the Institution.  
It is decided to forward the proposal of NCC fire range & obstacle course to the management consideration.  
Suggested by - Dr. Balaji Jokare  
Approved by - Dr. Devraj Darade
- 8) To construct and upgrade the toilets & regular cleaning of classrooms.  
It is decided to forward the demand of construction and up gradation of the toilets to the management.  
Suggested by - Mrs. Manisha Ghogare  
Approved by - Mr. Suresh Bhale
- 9) To Appoint Vice Principal for senior college. It is decided that to appoint Vice Principal for senior college.  
Suggested by - Dr. Anand V. Chaudhary  
Approved by - Mr. Suresh Bhale
- 10) To take review of NAAC 4<sup>th</sup> cycle SSR & PTV updates. As per the instructions given by NAAC, our Institute submitted SSR with prescribed fees for I - level Rs.59000+GST to NAAC office. Now for the payment of SSR-II Level along with PTV fees, No instructions from NAAC office till today It is decided to submit the said fees amount as per the instructions given by NAAC office.

(Mrs. Manisha Ghogare)  
IQAC Co-ordinator

Principal  
Vasant Rao Naik Mahavidyalaya  
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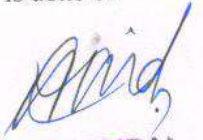
**Action taken report of the meeting held on 01-09-2023.**

- Agenda Point No. 2: Departmental calendar of each department is approved and budget is submitted to the management for kind information and necessary action.
- Agenda Point No.3: To implement earn & learn scheme, a committee is established which includes Registrar Smt. Seema Wadte, Office Superintendent Shri. Shailesh Chavan, IQAC Coordinator Smt. Manisha Ghogare and one Senior. Professor to prepare earn & learn proposal for further action plan.
- Agenda Point No.4: Reconstruction of IQAC with coordinator and members as per composition, is in Under process.
- Agenda Point No.5: For IQAC clerical work staff member will be provided as per the work requirement.
- Agenda Point No.6: Report for academic year 2022-23 received to IQAC except CIE, Mentor-Mentee, NSS. Explanation called from the concerns regarding the non compliances submission of the report.
- Agenda Point No.7: CAS proforma is prepared by RDC Committee and submitted to management for kind information and necessary action.
- Agenda Point No.8: List of the files required for NAAC-PTV by each department is approved by IQAC.
- Agenda Point No.9: Preparation of AQAR 2022-2023 is in under process.
- Agenda Point No.10: Uploading of activities to be conducted are regularly updated on website.

**Action taken for the other points :**

- Point 1: Workshop on NEP 2020 will be organized at the end of first semester 2023-24
- Point 2: Alumni meet will be arranged at the time of NAAC-PTV IV cycle.
- Point 3: The purchase of books as per new CBSE syllabus will be decided after library advisory Committee meeting
- Point 4: The purchasing of antivirus software for library is forwarded to management .
- Point 5: The Requirement of stationary, raw materials etc . received by the all departments is forwarded to the management for kind information and necessary action.
- Point 6: As per the requirement of woman representative for NCC girls cadets, provision will be made From Junior / Senior women faculty members on rotation.
- Point 7: To arrange obstacle course on the ground for NCC, for the financial assistance from The Joint Director office correspondence is in process .
- Point 8: To construct and upgrade toilets, quotations are received from the agencies & they are forwarded for further to the management for necessary action.
- Point 9: For the appointment of Vice-Principal, seniority list is forwarded to the management for kind information and necessary action.
- Point 10: As our SSR is prequalified for assessment, the 2<sup>nd</sup> level payment Rs.2,98,481/- is done on 20<sup>th</sup> October 2023.

  
(Mrs. Manisha Ghogare)  
IQAC Co-ordinator

  
**PRINCIPAL**  
Vasanttrao Naik Mahavidyalaya  
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