

# IQAC

## Minutes of the meeting held on 21.10.2023

- 1) IQAC Coordinator read the minutes of the previous meeting held on 12.04.2023 along with action taken report. The minutes were confirmed by the members present.
- 2) Regarding NAAC 4<sup>th</sup> cycle PTV details still not received from NAAC office.

All the HODs are asked to keep the files updated as per the check list dated 20<sup>th</sup> March 2023.

Suggested by - Mrs. Manisha Ghogare

Approved by - Dr. Jagdish Bharad

Agenda No.3. For NAAC 4<sup>th</sup> Cycle fulfillment of important requirement of the college especially maintenance of infrastructure such as both the entrance gates, parking, garden, land leveling, boys, girls, Staff washrooms, drinking water, boys common room, Class rooms, electrification, cleaning of departments etc. should be done immediately.

Suggested by - Dr. Hanuman Wankar

Approved by - Mr. Suresh Bhale

Agenda No.4. Review for activities for academic year 2022-23 was taken and non-compliance of submission of reports of the concerns. It is decided to issue explanation notice to the concern committee in charges (GSK, SKS, Hanwate)

Suggested by - Dr. Kamlesh Mahajan

Approved by - Dr. Anand Chaudhary

Agenda No.5. It is decided to prepare and update all the documents by each department as per the checklist of the files for PTV. The required stationary will be distributed to each department.

Suggested by - Dr. Balaji Jokare

Approved by - Dr. Amsiddha Sannake

Agenda No. 6 : It is decided to keep record of departmental activities conducted from 2017-18 to 2021-22.

Suggested by - Shri. Suresh Bhale

Approved by - Dr. Jagdish Bharad

Points discussed with the permission of Honourable Chairman.

1. Gathering and cultural programmes should be conducted under the supervision of faculty members

Suggested by - Dr. Karan Potawi

Approved by - Dr. Anand Chaudhary

2. As per the demand of the students, access to the garden with cement benches is required.

Suggested by - Dr. Vikram Khilare

Approved by - Dr. Devraj Darade

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3) To invite the experts of recently NAAC Accredited institutes for interaction regarding NAAC Peer Team Visit.

It is decided to invite the experts of recently NAAC Accredited Institute for interaction, Guidance regarding peer team visit.

Suggested by - Mrs. Manisha Ghogare

Approved by - Dr. Hanuman Wankar

4) Compliance of AQAR 2022-23 required for NAAC 5<sup>th</sup> cycle 2022-23 to 2026-27.

For the NAAC 5<sup>th</sup> cycle, 2022-23 to 2026-27, It is decided to prepare AQAR for 2022-23

Suggested by - Shri. Suresh Bhale

Approved by - Mrs. Manisha Ghogare

5) Non compliance of reports 2022-23 Mentor Mentee, C I E, N. S. S.

After giving many reminders reports of Mentor Mentee, CIE and NSS were not receive within the given time period.

It is decided to give explanation letter to the concerns Smt. Kawale G. S., Dr. Suryawanshi S. K., Dr. Hanawate G. R. for the noncompliance of there report essential for A Q A R 2022-23.

Suggested by - Mrs. Manisha Ghogare

Approved by - Shri. Suresh Bhale

6) For Physical Education requirement to appoint teacher.

It is decided to appoint teacher for Physical Education Department. Accordingly proposal will be forwarded to the management regarding necessary action.

Suggested by - Dr. Sanjaykumar Suryawanshi

Approved by - Dr. Balaji Jokare

7) Remuneration to the guest lecture, Speakers etc. It is decided to provide remuneration to the invited gust, Speakers. For guest lecture accordingly proposal, forwarded to the Managements for the sanction by the management.

Suggested by - Shri. Suresh Bhale

Approved by - Dr. Jagdish Bharad

8) Information regarding N.S.S., Youth Festival etc. Co-curricular activities should be given in induction programme-1

It is decided to give and information regarding N.S.S., Youth festival to the students in the induction programme.

Suggested by - Karan Potavi

Approved by - Jyoti Jadhav

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## **Action Taken Report**

Agenda No.2. As per the NAAC guidelines, regarding NAAC 4<sup>th</sup> cycle PTV - a Check list was distributed amongst all HODs. They updated files with related documents

Agenda No.3. Maintenance of infrastructure like entrance gate, allocation of two wheeler-Four wheeler parking for staff and students, Land leveling of parking place, maintenance of boys-girls washroom, maintenance of drinking water, regular cleaning of girl's common room, Class rooms, electrification in office, Classroom, Library and regular cleaning in premises with all departments were done for the NAAC 4<sup>th</sup> cycle PTV.

Agenda No. 4. For the non compliance and submission of the report required for AQAR (Academic year 2022-23), notices were issued to submit the complete report to the concern faculty member.

Agenda No.5. As per the NAAC 4<sup>th</sup> cycle PTV check list, all the departments have submitted their all updated requirements including essential stationary for the presentation.

Agenda No.6. All the departments have maintained complete record of the activities conducted during academic year 2017-18 to 2021-22, as per NAAC 4<sup>th</sup> cycle PTV.

### **Action taken for the other points**

- 1) Gathering and cultural programmes are organized and conducted under the supervision of faculty member of the college.
- 2) on demand of students, provisions were made for the easy access to the students to go to the garden, along with seating arrangement. Provision of benches is under process.
- 3) Invitation were sent to the experts to deliver the lecture, provide information regarding interaction and presentation to NAAC PEER TEAM.

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- 4) These experts are Dr. Lingampalle, IQAC Co-ordinator, Vivekanand College, Dr. Suresh Alone, IQAC Co-ordinator, Rajarshi Shahu College, Pathri.
- 5) IQAC committee for NAAC 5<sup>th</sup> cycle 2022-23 to 2026-27 has been formed and compliance of IQAR 2022-23 Committee is prepared. It has been forwarded for approval to VNSPM.
- 6) For the non compliance of reports 2022-23, explanation letter given to Smt. Kawale G.S. (Mentor Mentee Report), Dr. Suryawanshi S.K. (CIE Report) and Dr. Hanwate G.R. (NSS)  
They have submitted the concern report essential for AQAR 2022-23.
- 7) For the coming academic year 2024-25, suggestion were given to Dr. Pagare Satyajit, Director Sports Dept. to prepare the proposal regarding appointment of Sports Teacher, and submit to the office.
- 8) Budget is prepared in order to provide the remuneration to the invited guest speakers and it is forwarded to the management for the sanction.
- 9) Detailed information regarding NSS, Youth festival, Co-curricular activities etc. were given to all the students during the induction programme.

  
**PRINCIPAL**  
Vasantree Naik Mahavidyalaya  
Chhatrapati Sambhaji Nagar