



Vasant Rao Naik Shikshan Prasarak Mandal, Chh. Sambhajinagar

**Vasant Rao Naik Mahavidyalaya**

AIRPORT ROAD, CHHATRAPATI SAMBHAJINAGAR - 431 003.

NAAC Reaccredited 'B+' Grade

Office : 2482321, 6507174

Resi. : 2371070

Fax / Sec : (0240) 2482625

Fax / College : (0240) 2482322

E-mail : naikcollege@rediffmail.com

vnmacollege@gmail.com

Website : www.naikcollege.org

President  
**Rajaramji Rathod**

Secretary  
**Nitinji Rathod**

I/c. Principal  
**Dr. Jagdish Bharad**

Ref.No. / VNMA/

Date :

**Internal Quality Assurance Cell (IQAC)-2024-25**

**Minutes of the IQAC meeting held on 29/06/2024**

The first meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2024-25 was held on Saturday, 29 June 2024 at 11.30 am in Multimedia Hall of the college.

Following members were present for the meeting;

Sr No	Name	Composition	Designation
01	Dr Jagdish Bharad	Chairman, IQAC-Head of the Institute	In charge Principal
02	Dr V N Harkal	Teacher Representative	Assistant Professor
03	Dr J V Patil	Teacher Representative	Professor
04	Dr S B Rathod	Teacher Representative	Assistant Professor
05	Dr C M Chorghade	Teacher Representative	Assistant Professor
06	Dr S P Giri	Teacher Representative	Professor
07	Dr G R Hanwate	Teacher Representative	Assistant Professor
08	Shri S B Bhale	Management member	Rtd. Teacher
09	Dr SatyaJeetPagare	Administrative Officer	Assistant Professor
10	Smt S V Wadate	Administrative Officer	Registrar
11	Shri ShaileshChavan	Administrative Officer	Office Superintendent
12	Dr M P Kulthe	Coordinator of the IQAC	Associate Professor

Dr Mahesh Kulthe, the new Coordinator of IQAC, welcomed all the members of this IQAC meeting and read the agenda for the scheduled meeting.

Following agenda was discussed and decisions were taken accordingly.

**Agenda 1** -To confirm previous minutes of the IQAC meeting held on 13/03/2024 and action taken report.



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**Resolution-** IQAC Coordinator Dr Mahesh Kulthe read the minutes of the previous meeting held on 13/03/2024 and all members unanimously confirmed the minutes after the discussion. It was decided-

- To increase smart boards, LCDs and to organize workshop on use of smart boards in coordination with the Computer department.
- To create Cultural Department for various cultural activities with budgetary provision and to give responsibility of this cultural department to one of the teachers and to prepare time table for the same.
- To organize workshop on human value for the staff and the students during the academic year 2024-25.

**Agenda 2** -Confirmation of appointment of new IQAC Coordinator and other members.

**Resolution** – After fourth cycle of NAAC, the new IQAC committee is formed. New Coordinator of IQAC Dr Mahesh Kulthe has accepted the responsibility and new IQAC committee members were confirmed.

**Agenda 3** -To discuss effective implementation of National Education Policy-2020 from academic year 2024-25.

**Resolution –**

- As per National Education Policy-2020 guidelines and circulars issued by Dr BAMU, Chhatrapati Sambhajinagar, NEP is going to be implementing from this academic year at UG level. All necessary preparations such as information and orientation of staff is done by college administration.
- In NEP framework curriculum is framed in credits and in hours so as to prepare college time table in accordance with the hours while implementing the New Education policy.
- As per the guidelines of the University Grants Commission, 40 hours of workload in a week is compulsory in the college. Working hours in college would be around 6.30 to 07 hours daily which is to be mentioned in academic diary, academic plan and time table by every teacher.
- According to the new education policy, co curricular activities, health education, yoga are common for the first year students. It was decided to hand over the responsibility to conduct the same to, The Director of Physical Education, Dr. Satyajit Pagare.



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e) Responsibility of Indian Knowledge System (IKS) should be given to head of History Department Prof. Anil Jamkar.

f) Responsibility of Indian Constitution should be given to head of Political Department Dr. Gajanan Hanvate.

**Agenda 4** -To discuss FY admissions with respect to Subject grouping of B .A, B.Com & B.Sc program and Major Subjects, General electives (GE), Open Electives (OE), Skill Enhancement Courses (SEC) and crosscutting issues.

#### Resolution –

- As per NEP, groups of major subjects for BA, B Com B Sc were reconfirmed by IQAC.
- It was decided to implement General electives (GE), Open Electives (OE), Skill Enhancement Courses (SEC), and VSC effectively considering crosscutting issues and as per the instructions given by Dr BAMU, Chhatrapati Sambhajinagar.
- All teaching and non-teaching members of the college should take initiative and play active role in FY admission process to increase the strength of students.
- To organize University level sports competition in our college.

**Agenda 5** -To discuss about Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Out comes (CO) of BA, B Com and B Sc.

**Resolution** –To inform the teaching staff about preparation of Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) of BA, B Com and B Sc as per NEP & CBCS and to put it on college website. It is decided to submit updated PO, PSO and CO to IQAC within 15 days.

**Agenda 6** -To approve college academic calendar, academic plan, time table for the academic year 2024-25.

**Resolution** – College academic calendar, academic plan, and time table for the academic year 2024-25 is approved in the meeting.

**Agenda 7** -Approval to the Curricular & Co curricular activities of all the departments with budget.

**Resolution** – All Heads of the Departments had submitted the planning of curricular and co-curricular activities to the IQAC. All of them are being approved. Total budget demand is Rs 1, 23,250/- The same is to be submitted to the VNSPM for approval.





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At present, it was decided to pay amount Rs 1000/- to each department through IQAC to start these activities.

**Agenda 8** -To discuss about VNSPM letter dated 22/05/2024 regarding repeater students' problem.

**Resolution** – There are some students of University pattern 2013 and 2018 who appears for exam but are not regular in college. For such students it is decided to contact them and help them clear their exam papers.

**Agenda 9** -To forward the applications of English Language lab and Library department to the management for budgetary provision.

**Resolution** – There is need of updated language lab as per NEP. So it is decided to create a language lab after discussion with management. Applications for language lab and library to be forward to management for budget provision.

**Agenda 10** -Discussion on any other point with permission of Hon. Chairman.

**Resolution –**

- Internal quality assurance cell to be provided with scanner, Xerox machine and technical person to receive reports in time and for smooth functioning.
- To provide facilities for NCC obstacle course in the college form this academic year.
- Head of the computer science department should be given the responsibility of updating the website of the college.
- It is decided to prepare AQAR of 2023-24 by last week of August 2024 and submit it to NAAC portal after approval of CDC.
- Government of India has approved Innovation Centre to the college. Activities should be implemented under this centre.
- It was decided to analyse all feedback reports of stakeholders (2024-25) collected by various committees with action taken reports and discuss it in IQAC meeting.

The meeting ended with the thanks by Prof. Dr Jayashri Patil to all members for their active involvement in enhancing the quality of the educational program in Vasant Rao Naik Mahavidyalaya, Chhatrapati Sambhajnagar.

  
**Dr Mahesh Kulthe**  
**Coordinator IQAC**

  
**Dr Jagdish Bharad**  
**Principal & Chairman IQAC**



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## Action taken report of the meeting held on 29.06.2024

### 1) Agenda No 1: -

- A workshop was conducted for all senior college teachers on the use of smart boards on 19.09.2024.
- Dr. Devaraj Darade, Head of Sociology department was given the responsibility of a cultural department in the college.
- A workshop for students and teachers on Human Values will be held next month in coordination with Sociology department of the college.

### 2) Agenda No 3: -

- For the effective implementation of the new National Education Policy- 2020 with effect from the academic year 2024-25, all the teaching and non-teaching staff has been briefed about it from time to time in the college and lectures were organized by the NEP coordinator.
- While implementing the new National Education Policy-2020, the college timetable is prepared in accordance with hours and credits.
- All teaching staff is informed about UGC guidelines to follow 40 hours of workload in a week and instructed to mention the same in academic diary, timetable and academic plan.
- As per new education policy, all the three teachers (Dr Satyaheet Pagare (Health education& Yoga), Dr Anil Jamkar (IKS) and Dr Gajanan Hanvate (Indian Constitution)) were made aware of their responsibility of co-curricular activities through letters and their work is in progress.

### 3) Agenda No 4: -

- According to the new educational policy, the main subjects of BA, BCom, BSc were decided in meeting by all the teachers.
- Other subjects like GE/OE/SEC/VSC considering crosscutting issues were also decided and allotted to the students as per the instructions of the university.

**Coordinator IQAC**

**Vasant Rao Naik Mahavidyalaya  
Chhatrapati Sambhajinagar-431003**

**PRINCIPAL**

**Vasant Rao Naik Mahavidyalaya  
Chhatrapati Sambhajinagar**



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- c) All teaching and non-teaching members of the college have already taken initiative and played an active role in FY admission process to increase the strength of students.
- d) College had organized district level hand ball competition jointly with District Sports Office and AMC on 13<sup>th</sup> to 15<sup>th</sup> September 2024.
- 4) **Agenda No 5:-** All Heads of Departments have submitted PO, PSO and CO to IQAC. It is delayed to upload on college website due to unavailability of computer expert.
- 5) **Agenda No 6:-** IQAC approved college academic calendar, academic plan, and time table for the academic year 2024-25 in the meeting.
- 6) **Agenda No 7:-** All the curricular and co-curricular activities in the college are going on as per the planning. Overall budget for the same is submitted to VNSPM through CDC.
- 7) **Agenda No 8:-** All the teachers were informed to contact the repeaters and guide them in exams.
- 8) **Agenda No 9:-** The application for budgetary provisions to establish Language Laboratory and books purchasing was placed before CDC meeting for approval.
- 9) **Agenda No 10:-** Discussion on any other point with the permission of Hon. Chairman.
  - a) Technical person and xerox machine are still not provided to IQAC. Reminding this to the Principal through application.
  - b) The proposal of NCC obstacle course was submitted for permission before CDC.
  - c) Dr. Savita Lothe, Head of the computer department, was given the responsibility of updating the website of the college.
  - d) Non-provision of computer expert and xerox machine is delaying the preparation of AQAR-2023-24.
  - e) The activities under the innovation center have not started its functioning yet. IQAC will ask In charge of Innovation Centre to start the activities immediately.
  - f) A committee has been formed to analyze the feedback of stakeholders.

**Coordinator IQAC**  
**Vasanttrao Naik Mahavidyalaya**  
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