Ref.No. / VNMA/　　　　　　　　　　　　　　　　　　Date :

Internal Quality Assurance Cell (IQAC)-2024-25
Minutes of the IQAC meeting held on 29/06/2024

The first meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2024-25 was held on Saturday, 29 June 2024 at 11.30 am in Multimedia Hall of the college.

Following members were present for the meeting;

Sr No	Name	Composition	Designation
01	Dr Jagdish Bharad	Chairman, IQAC-Head of the Institute	In charge Principal
02	Dr V N Harkal	Teacher Representative	Assistant Professor
03	Dr J V Patil	Teacher Representative	Professor
04	Dr S B Rathod	Teacher Representative	Assistant Professor
05	Dr C M Chorghade	Teacher Representative	Assistant Professor
06	Dr S P Giri	Teacher Representative	Professor
07	Dr G R Hanwate	Teacher Representative	Assistant Professor
08	Shri S B Bhale	Management member	Rtd. Teacher
09	Dr SatyajeetPagare	Administrative Officer	Assistant Professor
10	Smt S V Wadate	Administrative Officer	Registrar
11	Shri ShaileshChavan	Administrative Officer	Office Superintendent
12	Dr M P Kulthe	Coordinator of the IQAC	Associate Professor

Dr Mahesh Kulthe, the new Coordinator of IQAC, welcomed all the members of this IQAC meeting and read the agenda for the scheduled meeting.

Following agenda was discussed and decisions were taken accordingly.

Agenda 1 -To confirm previous minutes of the IQAC meeting held on 13/03/2024 and action taken report.

Vasantrao Naik Shikshan Prasarak Mandal, Chh. Sambhajinagar

Vasantrao Naik Mahavidyalaya

AIRPORT ROAD, CHHATRAPATI SAMBHAJINAGAR - 431 003.

NAAC Reaccredited 'B+' Grade

Office : 2482321, 6507174
Resi. : 2371070
Fax / Sec : (0240) 2482625
Fax / College : (0240) 2482322
E-mail : naikcollege@rediffmail.com
vnmacollege@gmail.com
Website : www.naikcollege.org

President	Secretary	I/c. Principal
Rajaramji Rathod	Nitinji Rathod	Dr. Jagdish Bharad

Ref.No. / VNMA/   Date :

Resolution- IQAC Coordinator Dr Mahesh Kulthe read the minutes of the previous meeting held on 13/03/2024 and all members unanimously confirmed the minutes after the discussion. It was decided-

a) To increase smart boards, LCDs and to organize workshop on use of smart boards in coordination with the Computer department.

b) To create Cultural Department for various cultural activities with budgetary provision and to give responsibility of this cultural department to one of the teachers and to prepare time table for the same.

c) To organize workshop on human value for the staff and the students during the academic year 2024-25.

Agenda 2 -Confirmation of appointment of new IQAC Coordinator and other members.

Resolution – After fourth cycle of NAAC, the new IQAC committee is formed. New Coordinator of IQAC Dr Mahesh Kulthe has accepted the responsibility and new IQAC committee members were confirmed.

Agenda 3 -To discuss effective implementation of National Education Policy-2020 from academic year 2024-25.

Resolution –

a) As per National Education Policy-2020 guidelines and circulars issued by Dr BAMU, Chhatrapati Sambhajinagar, NEP is going to be implementing from this academic year at UG level. All necessary preparations such as information and orientation of staff is done by college administration.

b) In NEP framework curriculum is framed in credits and in hours so as to prepare college time table in accordance with the hours while implementing the New Education policy.

c) As per the guidelines of the University Grants Commission, 40 hours of workload in a week is compulsory in the college. Working hours in college would be around 6.30 to 07 hours daily which is to be mentioned in academic diary, academic plan and time table by every teacher.

d) According to the new education policy, co curricular activities, health education, yoga are common for the first year students. It was decided to hand over the responsibility to conduct the same to, The Director of Physical Education, Dr. Satyajit Pagare.

Vasantrao Naik Shikshan Prasarak Mandal, Chh. Sambhajinagar

Vasantrao Naik Mahavidyalaya

AIRPORT ROAD, CHHATRAPATI SAMBHAJINAGAR - 431 003.

NAAC Reaccredited 'B+' Grade

Office : 2482321, 6507174
Resi. : 2371070
Fax / Sec : (0240) 2482625
Fax / College : (0240) 2482322
E-mail : naikcollege@rediffmail.com
vnmacollege@gmail.com
Website : www.naikcollege.org

President	Secretary	I/c. Principal
Rajaramji Rathod	Nitinji Rathod	Dr. Jagdish Bharad

Ref.No. / VNMA/   Date :

e) Responsibility of Indian Knowledge System (IKS) should be given to head of History Department Prof. Anil Jamkar.

f) Responsibility of Indian Constitution should be given to head of Political Department Dr. Gajanan Hanvate.

Agenda 4 -To discuss FY admissions with respect to Subject grouping of B .A, B.Com & B.Sc program and Major Subjects, General electives (GE), Open Electives (OE), Skill Enhancement Courses (SEC) and crosscutting issues.

Resolution –

a)   As per NEP, groups of major subjects for BA, B Com B Sc were reconfirmed   by IQAC.
b)   It was decided to implement General electives (GE), Open Electives (OE), Skill Enhancement Courses (SEC), and VSC effectively considering crosscutting issues and as per the instructions given by Dr BAMU, Chhatrapati Sambhajinagar.
c)   All teaching and non-teaching members of the college should take initiative and play active role in FY admission process to increase the strength of students.
d)   To organize University level sports competition in our college.

Agenda 5 -To discuss about Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Out comes (CO) of BA, B Com and B Sc.

Resolution –To inform the teaching staff about preparation of Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) of BA, B Com and B Sc as per NEP & CBCS and to put it on college website. It is decided to submit updated PO, PSO and CO to IQAC within 15 days.

Agenda 6 -To approve college academic calendar, academic plan, time table for the academic year 2024-25.

Resolution – College academic calendar, academic plan, and time table for the academic year 2024-25 is approved in the meeting.

Agenda 7 -Approval to the Curricular & Co curricular activities of all the departments with budget.

Resolution – All Heads of the Departments had submitted the planning of curricular and co-curricular activities to the IQAC. All of them are being approved. Total budget demand   is Rs 1, 23,250/- The same is to be submitted to the VNSPM for approval.

Vasantrao Naik Shikshan Prasarak Mandal, Chh. Sambhajinagar

Vasantrao Naik Mahavidyalaya

AIRPORT ROAD, CHHATRAPATI SAMBHAJINAGAR - 431 003.

NAAC Reaccredited 'B+' Grade

Office : 2482321, 6507174
Resi. : 2371070
Fax / Sec : (0240) 2482625
Fax / College : (0240) 2482322
E-mail : naikcollege@rediffmail.com
vnmacollege@gmail.com
Website : www.naikcollege.org

| President | Secretary | I/c. Principal |
| Rajaramji Rathod | Nitinji Rathod | Dr. Jagdish Bharad |

Ref.No. / VNMA/   Date :

At present, it was decided to pay amount Rs 1000/- to each department through IQAC to start these activities.

Agenda 8 -To discuss abut VNSPM letter dated 22/05/2024 regarding repeater students' problem.

Resolution – There are some students of University pattern 2013 and 2018 who appears for exam but are not regular in college. For such students it is decided to contact them and help them clear their exam papers.

Agenda 9 -To forward the applications of English Language lab and Library department to the management for budgetary provision.
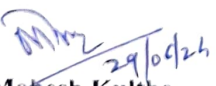
Resolution – There is need of updated language lab as per NEP. So it is decided to create a language lab after discussion with management. Applications for language lab and library to be forward to management for budget provision.
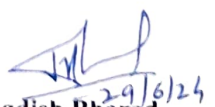
Agenda 10 -Discussion on any other point with permission of Hon. Chairman.

Resolution –

a) Internal quality assurance cell to be provided with scanner, Xerox machine and technical person to receive reports in time and for smooth functioning.
b) To provide facilities for NCC obstacle course in the college form this academic year.
c) Head of the computer science department should be given the responsibility of updating the website of the college.
d) It is decided to prepare AQAR of 2023-24 by last week of August 2024 and submit it to NAAC portal after approval of CDC.
e) Government of India has approved Innovation Centre to the college. Activities should be implemented under this centre.
f) It was decided to analyse all feedback reports of stakeholders (2024-25) collected by various committees with action taken reports and discuss it in IQAC meeting.

The meeting ended with the thanks by Prof. Dr Jayashri Patil to all members for their active involvement in enhancing the quality of the educational program in Vasantrao Naik Mahavidyalaya, Chhatrapati Sambhajinagar.

Dr Mahesh Kulthe
Coordinator IQAC

Dr Jagdish Bharad
Principal & Chairman IQAC