

Vasantrao Naik Mahavidyalaya Aurangabad.

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: 06/06/2020

Time: 11:00am

Proceedings of the online meeting of IQAC held on zoom app

Members present for the meeting:

Sr. No.	Name of the Members	Criteria
1.	Dr. J. V. Bharad	I/C Principal, Chairman, IQAC
2.	Dr. J. J. Chamargore	IQAC Coordinator
3.	Dr. D. K. Darade	Criteria I
4.	Dr. S. R. Ankaram	Criteria II
5.	Dr. B. K. Jokare	Criteria III
6.	Dr. V. M. Kamble	Criteria IV
7.	Dr. H. M. Wankar	Criteria V
8.	Mr. A. R. Jamkar	Criteria VI
9.	Dr. K. T. Mahajan	Criteria VII
10.	Smt. Seema V. Wadte	Registrar
11.	Smt. M. H. Ghogare	Head, Dept. of Physics
12.	Mr. A. C. Sannake	Head, Dept. of Commerce
13.	Mr. Avinash Mate	B.Sc. II Student Representative
14.	Mr. Umesh Jadhav	Alumni Representative
15.	Mr. Pramod Patil	Employer Representative
16.	Mr. Manoj Bharuka	Industrialist
17.	Dr. D. P. Kamble	Researcher

Agenda:

1. Confirmation and reading of the previous minutes of meeting & Action taken report of IQAC held on 16.07.2019
2. Approval of reports of different committees and activities in the College for academic year 2019-20
3. Developing the ICT based teaching aids and organization of online Webinars, student interactions etc
4. Organization of parents -Teacher meet for fresher's and Alumni meet for next academic year
5. Updating of college website
6. Proposals of career Advancement scheme (CAS) for faculty development of teachers
7. Preparation of AQAR 2019-20 report and presenting in CDC
8. Any other issues with permission of chairperson

Proceedings:-

1. IQAC Coordinator reviewed the previous meeting proceedings and explained the action taken thereon. The members approved the minutes of previous IQAC meeting
2. IQAC action plan for academic Session 2020-21 was discussed. The submission Impended Reports of various programmes and activities organized in the college due to Covid-19 situation was also mentioned in the meeting.
IQAC coordinator assured that after lockdown the reports, PBAS, continuous assessment program will be collected from respective committees.
3. It was also discussed on educating students during the COVID-19 Pandemic like developing lectures for students or use of technology to facilitate online learning.
It was acknowledged that teachers should undertake online mode of teaching by means of ICT tools and submit it to Head of the Departments.
Mrs. Ghogare Manisha suggested additional enhanced ICT facilities for online teaching.
IQAC committee member Mr. Manoj Bharuka recommended opting professional agencies for creating online e-content and suggested for intensified bandwidth for students.
Mr. Wankar Hanuman & Dr. Jokare Balaji suggested increasing number of smart classrooms for effective online teaching.
IQAC Co-ordinator suggested to organize teacher training workshops for effective online teaching to encourage practice of online admissions and reflecting the same in prospectus.
Mrs. Seema wadte advised to increase comprehensive online infrastructure.

Principal Dr J.V. Bharad assured of organizing workshops Webinars with hands on e-content development.

4. IQAC Co-ordinator Dr. J. J. Chamargore suggested constituting parent-teacher committee & Alumni committee, online admission committee, mentoring committee, internal exam evaluation committee, value added course or skill-based courses committee, feedback evaluation committee for academic year 2020-21.

It was also decided by the committee to organize virtual online parents teachers meet, Induction program, Alumni meet etc to adhere the safety guidelines due to Covid-19 pandemic.

5. Dr. Chamargore Jaishree requested for updating of college website, website specify college prospectus for online admission process, Information about Departments, Faculty members, teachers profile, institutional Distinctiveness, Code of conduct for students -teacher, Employees, Employers, Best practice, projects, photos of social activities run by students, feedback form for students and alumina, PO, PSO, and CO & also student satisfaction survey, etc.
6. Teachers of the institution waiting for Career advancement scheme (CAS), proposals were scrutinized and found eligible for CAS Promotions. So IQAC Committee recommended following three teachers for CAS promotion.

Dr. Vikas choudhari,	AL-12 to 13A
Mr. Vasant Harkal,	AL- 10 to 11
Mr. Chandrakant Chorghade,	AL- 10 to 11

As per guidelines of Dr. B. A. M. University, Aurangabad proposals of above listed teachers were submitted to university through Vasanttrao Naik Mahavidyalaya, Aurangabad.

7. IQAC Committee submitted AQAR 2018-19 on 30 Dec 2019 as per guidelines given by NAAC. Whereas online submission of AQAR 2019-20 is due on 31st Dec 2020 as per Guidelines given by NAAC.

Postponement of UG and PG university exams due to Covid-19 and its after effects on results were also discussed, IQAC coordinator assured to prepare the AQAR of 2019-20 as early as possible considering the Covid-19 situation.

8. Mr. Hanuman Wankar suggested creating awareness among the student community regarding social distancing, precautionary measures to be taken against COVID-19 through prospectus, college website etc and practicing of card punching instead of thumb impression biometry for faculty.

Dr. Balaji Jokare & Mrs. Manisha Ghogare suggested about conducting sanitization & availability of wash basins on outside/ both side of entry level with modern sanitization techniques.

For the academic year 2020-21 Mr. Bhale recommended of liberal admission policy in choosing group or subjects to students. admission process should be easy & approachable to students.

Mr. Manoj Bharuka suggested use of social media as a platform for Admission process such as generating institutional facebook page, instagram etc.

The meeting concluded with vote of thanks by Dr. J. J. Chamargore IQAC Co-ordinator.



IQAC Co-ordinator



Principal
PRINCIPAL
Vasantao Naik Mahavidyalaya
Aurangabad