

Date: 15/06/2021

Dear Sir/ Madam

It's my pleasure to inform you that meeting of Internal Quality Assurance Cell ( I Q A C ) of Vasantnao Naik Mahavidyalay, Aurangabad was scheduled on (15/06/2021 ) atIn the principal's office.

### **The Agenda of Meeting of IQAC**

**Agenda Item 01.** To confirm previous minutes of meeting & action taken of IQAC held on 05/01/2021.

**Agenda Item 2.** Review of planned activities of 2019-20 & online teaching & other academic activities for first semester of 2020-21

**Agenda Item 3.** Brief about academic planning and execution for next semester of 2020-21 and response during COVID-19 pandemic.

**Agenda Item 4.** Brief about development of college website as per guidelines of NAAC.

**Agenda Item 5.** Review on Documentation completion for all seven criteria of academic year 2017-18; 18-19 ; 2019-20 as per SOP by Criteria Incharge.

**Agenda Item 6.** Discussion on other points with permission of Hon' ble Chairperson

**IQAC Co-ordinator.**

**Principal**

Internal Quality Assurance cell (IQAC)  
Minutes of Meeting.

Date :- 15-06-2021.

Time :- 12.30 p.m.

Proceedings of the Meeting of  
IQAC, held with the principal's permission  
in meeting hall at 12.30 p.m on 15-06-2021

Members present for the meeting

Sr.No.	Name of the member	sign.
1.	Dr. J. V. Bharad I/c principal-chairman	
2.	Dr. J. J. Chamosore IQAC co-ordinator	
3.	Dr. D. K. Darade Criteria-I (Incharge)	
4.	Dr. S. R. Ankaram Criteria-II	
5.	Dr. B. K. Jokare Criteria III-II	
6.	Dr. V. M. Kamble Criteria IV-II	
7.	Dr. H. M. Wankar Criteria V-II	
8.	Mr. A. R. Jamkar Criteria VI-II	
9.	Dr. K. T. Mahajan Criteria VII-II	
10.	Smt. Seema Wadte Registrar	
11.	Smt. M. H. Githogare Head-Dept of physics	
12.	Mr. A. C. Sannake Head-Dept of commerce	
13.	Mr. Umesh Jadhav Employer Representative	
14.	Mr. Manoj Bhanuka Industrialist	
15.	Dr. D. P. Kamble - Researcher	
16.	Mr. Avinash Mate - B.Sc.T.Y student Repre.	
17.	Mr. S. B. Bhale	

## **IQAC Minutes of Meeting dated 05 January 2021**

Dr. J.V.Bharad principal - Chairperson of IQAC welcomed all the IQAC Committee members

01) The minutes of previous IQAC meeting held on 05-01-2021 were read and confirmed by IQAC Co-ordinator .The principal narrated the overall vision of the IQAC-cell of the college in the post accreditation period and also emphasized the necessary steps taken to improve the grade in the next NAAC reaccreditation process.

02) Principal and IQAC Co-ordinator appreciated the co-ordination and support of all members for successful submission of AQAR 2019-20 on NAAC / HEI- portal. IQAC have to decided complete documentation of AQAR for 2019-20 by documentation committee as per guidelines of NAAC.

03) Director IQAC, informed committee to keep them prepared about the ways and means in which online teaching, evaluation, assessment was conducted as per planning of their dependent during the Covid days, with necessary documentation & submission of online teaching and work form home report.

04) The IQAC was taking steps to provide online Induction Program to the UG& PG students of 2020-21 admission soon after the admission process are over.

Online certificate courses- considering the pandemic situation, it's time to think of online certificate courses for students to be started by IQAC

5) Dr. Jaishree Chamargore - IQAC Coordinator had given information for providing assistance to organize seminars/ conference/ workshops & webinars to promote research cultures among the students and faculty members, so principal insist to all HoD's for submission of proposals for organising online conference, workshops & webinars

6) The IQAC has taken initiative to make register all alumni through the google format made to be available on the college website, IQAC Co-ordinator also requested that all HOD'S /staff will be directed to follow up this initiative.

Matter relating to alumni association is discussed and it is resolved that the coordinator of alumni association of vasantrao Naik Mahavidyalay,Aurangabad shall do the needful to prepare alumni

records and conduct activities to involve alumni and generate funds , for development of recent students.

7) Discussion on establishment of placement cell for students by IQAC committee members

Mr. Manoj Bharuka suggested college management should be deputed professional agencies for placement of maximum number of students in various better company/ institutions.

It is resolved that the placement cell shall prepare with documentation and photographs about soft skill / orientation programs, details of visits of companies, details of recruitments of students, mechanism of sensitisation of students about placement activities. It is further resolved that the placement cell shall work in coordination with industry- academia cell and submit details of all necessary information to the IQAC committee by the end of academic year 2020-21. The coordinator of placement cell had taken note of the activities and assured to do the needful in this regard.

8) As per NAAC guidelines , IQAC committee decided to conduct at least 3 to 4 certificate courses ( i.e., Skill- based / Value added ) in this semester.

9) competitive exam preparation center run by committee under guidance of IQAC cell, for creating interest & confidence among students in competitive exam. Enhancing competitive aptitude in students of our college.

10) Decided to formulate the plan of action for the year 2020-21.

## **Action taken Report**

- 1) IQAC Committee was confirmed previous minutes of meeting.
- 2) IQAC Committee was successfully submitted AQAR of 2019-20 at 14th May 2021 on NAAC / HEI portal.
- 3) Parents-teachers association was conducted parents meet & collected online feedback from parents about curriculum, teachers, facilities available in institution, etc.
- 4) IQAC Committee decided to instruct the departments to conduct induction programme for the first year of UG & PG students and the same were conducted by the Departments & also identify slow and advance learner by the end of the academic year.

- 5) Resolved to make initiatives to collect the detailed report of all the academic and curricular activities of the college and to intimate all the HOD's to give information regarding their Department( Departmental output).
- 6) Internal examination Committee was conducted the internal examination like as test/ tutorial per semester for improving students.
- 7) Collaboration of IQAC with Department of chemistry Organized a one day workshop on carrier opportunities in plastic industries by CIPET, Aurangabad for UG & PG students of the college on 27th May 2019
- 8) Collaboration of IQAC with health center committee Organized Guest lecture on "corona pandemic & mental health" delivered by Dr.Prasad Deshpande ( HOD psychiatric department, Government Medical College Aurangabad) for keeping mental health fitness of students and staff
- 9) Botany department organised Guest lecture on "corona mightier than Atom Bomb" by Dr.G.D.Khedkar( Director DNA Bar-coding & Covid Lab, Science faculty Dean Dr.BAMU University , Aurangabad)
- 10) Decided to direct all teachers to submit the details of all programs conducted by them in charge of various bodies for the year 2020-21.
- 11) Initiatives were taken to ensure that the records and files on quality improvement are duly maintaining both at institutional level & individual level.